6064297/2022/MC-EHE01

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Higher Education – Institution of State Awards to the University and College Teachers – Modification – Orders – Issued.

HIGHER EDUCATION (MC) DEPARTMENT

G.O.Ms.No. 25 Dated:01.07.2022.

Read the following:-

1) G.O.Ms.No.1055, Education Department, dated 19.12.1979.
2) G.O.Ms.No.95, Education (UE.I) Dept., dated 13.03.1991.
3) G.O.Rt.No.491, Higher Education (UE.II) Dept., dated 06.07.2001.
4) G.O.Ms.No.119, Higher Education (UE.II) Dept., dated 18.07.2008.
5) G.O.Ms.No.71, Higher Education (UE.II) Dept., dated 06.08.2010.
6) From the Commissioner of Collegiate Education, A.P., Hyderabad, Letter No.01/Acad.Cell-SA/AC-6/2014, dated 20.06.2014.
7) From the Commissioner of Collegiate Education, A.P., Hyderabad, Letter No.01/Acad.Cell-SA/AC-6/2014, dated 23.07.2014.
8) G.O.Ms.No.41, Higher Education (UE.II) Dept., dated 05.08.2014.
9) the Commissioner of Collegiate Education, A.P., Hyderabad, Letter No.01/Acad.Cell/State Awards-2016/AC-6/2016, dated 14.06.2016.
10) G.O.Rt.No.181, Higher Education (UE) Dept., dated 29.07.2016.
11) Letter No.APSCHE/Ums-1053-Teacher Awards-Cash Awards/2017, dated 12.10.2017.
12) Letter No.APSCHE/Ums-C2-1053-Teacher Awards-Commt./2019, dated 16.12.2019.
13) From the Secretary, A.P. State Council of Higher Education, Mangalagiri, Guntur District, efile bearing Computer No.1481072.

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ORDER:-

In the G.O. 4th read above, orders were issued evolving a revised Scheme for selection of Teachers for the State Awards for University and College Teachers.

2. In the Letter 6th read above, the Commissioner of Collegiate Education has requested to review the number of State Awards and strengthening the procedure for selection of University and College teachers for the State Awards.

3. In order to bring quality and transparency in State Teacher Awards, a review meeting has been conducted by the Commissioner of Collegiate Education with the Chairman, A.P. State Council of Higher Education, Principal Secretary to Government, Higher Education Department, Commissioner of Collegiate Education, Commissioner of Intermediate Education, Commissioner of School Education and the Vice Chancellors of some selected Universities on 19.07.2014 to suggest changes and guidelines for maintaining academic excellence and recognize meritorious teachers from University and affiliated Colleges for the State Teacher Awards.

4. In the Letter 7th read above, the Commissioner of Collegiate Education has submitted a detailed proposal suggesting certain changes in the selection of Teachers awards from 2014 in accordance with the Minutes of the Meeting. After

careful examination of the recommendations, the Government in partial modification of the orders issued in the G.O. 4th read above, additional guidelines were issued vide G.O. 8th read above.

5. In the reference 9th read above, the Commissioner of Collegiate Education has submitted a detailed proposal and requested to enhance the number of State Awards to certain Universities and include one University in the list of Universities. Accordingly, certain amendments were carried out and orders were issued vide G.O. 10th read above.

6. In the references 11th and 12th read above, the A.P. State Council of Higher Education constituted an Expert Committee to evolve new guidelines and to procedure to felicitate the selected teachers for State Teacher Award and to incur appropriate head-wise expenditure for conduct of State Teacher Award function. The Secretary, A.P. State Council of Higher Education in the reference 13th read above has requested the Government to issue modified guidelines to State Teacher Awards for University and College Teachers.

7. After careful examination of the matter, Government decided to approve the recommendations of the above Committee on the revised scheme of State Awards to the University and College Teachers.

8. In partial modification of the orders issued in references 1st to 5th, 8th and 10th read above, Government hereby issue the following modified guidelines in connection with the implementation of State Teacher Awards for University and College Teachers. The Teacher Performance Report formats (application for the award) for College and University Teachers are annexed as Annexure -1 and Annexure – 2 respectively.

GUIDELINES FOR THE IMPLEMENTATION OF STATE TEACHER AWARDS FOR UNIVERSITY & COLLEGE TEACHERS

1. The following are guidelines for two categories of the University and College teachers.

a. State Awards for University Teachers (Subject-Wise)
b. State Awards for College Teachers (Subject-Wise)

2. Following are the groups, subjects in the groups and number of awards per group.

2.1 University Teachers

Sl No	Group	Subjects in the Group	No. of Awards
1	Arts / Humanities	1. Fine Arts 2. Theatre Arts 3. Performing Arts 4. Folk Arts 5. Telugu 6. English 7. Hindi 8. Urdu 9. Sanskrit 10. Philosophy	2
2	Social Sciences - I	1. History 2. Archaeology 3. Social Work 4. Sociology	3

		5. Political Science 6. Public Administration 7. Women Studies 8. Population Studies	
3	Social Science – II	1. Economics/Rural Development 2. Psychology 3. Anthropology 4. Journalism & Mass Communication 5. Library & Information Sciences 6. Education 7. Physical Education 8. Yoga	3
4	Commerce/Management	1. Commerce 2. Management 3. Human Resources Mgmt 4. Industrial Relations	3
5	Law	1. Law	1
6	Life Sciences - I	1. Botany 2. Microbiology 3. Biochemistry 4. Environmental Sciences 5. Food & Nutrition 6. Food Technology	3
7	Life Sciences – II	1. Zoology 2. Biotechnology 3. Marine Biology 4. Aquaculture 5. Molecular Biology 6. Genetics 7. Sericulture	3
8	Physical Sciences – I	1. Physics/Nuclear Physics 2. Electronics/Instrumentation Science 3. Geology / Geophysics 4. Geography / Meteorology 5. Oceanic Science 6. Atmospheric Science	3
9	Physical Sciences - II	1. Chemistry 2. Mathematics 3. Applied Mathematics 4. Statistics 5. Astronomy 6. Computer Science/Applications	3
10	Engineering - I	1. Civil Engineering 2. Chemical Engineering 3. Mechanical Engineering / Metallurgy 4. Instrumentation 5. Biomedical Engineering 6. Renewable Energy 7. Petroleum 8. Architecture 9. Biotechnology	4
11	Engineering - II	1. EEE 2. ECE	4

		3. CSE/IT 4. Marine 5. Nanotechnology 6. Aeronautical	
12	Pharmacy	1. Pharmacy	1
13	Agriculture	1. Agriculture	3
14	Horticulture	1. Horticulture	1
15	Veterinary Science	1. Veterinary Science 2. Dairy Science 3. Fisheries Science	2
16	Medicine	1. Modern Medicine 2. Dental Science 3. AYUSH Programmes 4. Nursing, Paramedical, Physiotherapy and Lab Technology	3
Total Number of Awards			**42**

Note: The subjects not specified above into such group mentioned above, considering their area of operation can be included. However, the number of awards shall not be increased in any of the groups.

2.2. College Teachers

Sl No	Group	Subjects in the Group	No. of Awards
1	Languages	1. Telugu 2. English 3. Hindi 4. Sanskrit	4 (1 for each subject area)
2	Social Sciences	1. History 2. Economics 3. Social Work / Sociology 4. Political Science 5. Public Administration 6. Philosophy / Psychology 7. Education	7 (1 for each subject area)
4	Commerce/Management	1. Commerce / Management	3
5	Sciences	1. Botany 2. Microbiology 3. Mathematics 4. Physics 5. Chemistry 6. Statistics 7. Zoology 8. Biotechnology 9. Biochemistry 10. Electronics / Computer Science & Applications	10 (1 for each subject area)

6	Engineering/ Pharmacy	1. Civil 2. Mechanical 3. Electrical and Electronics 4. Electrical and Communication 5. Computer Science/ IT 6. Pharmacy	6 (1for each subject area)
Total Number of Awards			**30**

Note: The subjects not specified above into such group mentioned above, considering their area of operation can be included. However, the number of awards shall not be increased in any of the groups.

3. Eligibility Criteria for University Teachers

3.1. A teacher should have put in a minimum of 10 years of regular service.

3.2. He/she must be engaged in active teaching work on the date of recommendation. However, the teachers who have retired during the previous 12 months or during the previous academic year may also be considered.

3.3. A teacher who is recipient of the state award earlier shall not be considered.

3.4. The application of Registrar of the University shall not be considered.

4. Commitment to and excellence in academic work and teaching as judged by class room teaching learning activities, coverage of course content, effectiveness of teaching and usage of ICT in teaching-learning process need to be judged.

5. Honesty, integrity, character and ability to get along with colleagues, students and others should be the spirit in judging the recommendation.

6. A 5 Member Scrutiny Committee may be constituted with Vice-Chancellor of the University as Chairman and the other Members from among Principals, faculty Chairmen/ Deans of the faculty to be nominated by the Vice-Chancellor. The committee should verify the disciplinary action if any taken against the candidates or allegations/court cases/disciplinary cases, if any, pending against them and disqualify such applicants for being considered for award. A certificate is required from the Registrar of the University stating that the recommended candidates are not having any allegations/court cases/disciplinary cases pending against them and were not given punishment by the University or any other institution where the candidate worked before joining University service.

   The applicants based on the score in the Teachers Performance Report with the evidences submitted, shall be nominated to the State Awards, strictly based on merit.

7. Unless otherwise specified, the submission of data in the performance report shall be for the preceding five years.

8. The Performance parameters and weightages are as follows:

Sl. No.	Performance Parameter	Weightage (%)

1	Teaching and contribution to Academics	40
2	Research and Consultancy	45
3	Extension and Community Service	15

9. The performance parameter, Teaching and contribution to Academics (score 400) shall include:

   a) Objective assessment of the Head of the Department / Principal (max. Score 80)

   b) Student feedback on teacher performance (max. score 60)

   c) Awards/Honours/Fellowships received by the teacher (max. score 40)

   d) Teacher Distinctions (max. score 30)

   e) Stay abroad on official leave for teaching/research/exchange programme (not for employment) (max. score 30)

   f) Books authored and published with ISBN number (max. score 100)

   g) Capacity Building Programmes attended (max. score 30)

   h) For serving as Chairman / Member of Committees of Ministries of State / Central Govt / ICSSR / ICAR /DST / DBT / AICTE / UGC / NAAC (max. score 30)

10. The performance parameter, Research and Consultancy (score 450) shall Include:

   a) Research guidance (max. score 100)

   b) Research Projects completed / ongoing (max. score 100)

   c) Research Publications in UGC CARE listed journals (max. score 100)

   d) Patents (max. score 30)

   e) Member on Editorial Boards of UGC CARE listed journals (max. score 20)

   f) Seminars / Conferences / Symposia attended and presented papers / delivered key note addresses / invited lectures (max. score 20)

   g) Seminars / Conferences / /Symposia / Workshops organized by the teacher in the Department / University (max. score 30)

   h) Consultancy / Training (max. score 50)

11. The performance parameter, Extension and Other activities (score of 150) shall include:

   a) Involvement in Extension / Outreach activities (max. score of 40)

   b) Membership in Professional Bodies / Societies, membership in Governing Executive / Advisory bodies of an industry or other sectors (max. score of 40)

   c) Administrative assignments (max score of 40)

d) Establishing Start-Ups (max score of 30)

12. For awarding the score for objective observations of Head of the Department / Principal under Teaching and contribution to academics, the assessment done for the preceding academic year has to be considered. The award of score shall be based on factual data with verifiable evidence. The Head of the Department / Principal is responsible for any grievance and/or complaint with respect to 1A & 1B of the teacher performance report.

13. Same criteria shall also be followed for Student feedback on teacher performance. If student feedback is not collected and if proper evidence is not provided, the score should be zero. The Head of the Department / Principal is responsible for any grievance and/or complaint on this matter

14. The awards / honours / fellowships awarded by Govt / Govt. recognized academic bodies received by the teacher during the service shall be considered. Research projects are not to be included under this head.

15. Teachers who participated in refresher courses, orientation courses, training programmes or any other course in a related area of his/her subject, for a minimum period of one week duration, which enhances the capacity of the teacher may be considered.

16. The research projects awarded by public and private funding agencies in the name of the applicant shall only be considered. In case of Co-Investigator for such projects, 35% of the score to be considered provided the name of the Co-Investigator is mentioned in the award/selection letter of the funding agency. Research Projects like FIST / SAP which are awarded to the Department / University are not to be considered under the Research Projects completed / ongoing under Research and Consultancy parameter.

17. Research publications in UGC CARE listed journals are to be considered. The CARE list as given by UGC comprises of four groups:

    Group A: Includes research journals in disciplines under Science, Engineering, Technology, Agriculture and biomedical Sciences indexed in SCOPUS and / or Web of Sciences (WOS).

    Group B: Includes Journals qualified after analysis as per the protocol from the existing UGC list.

    Group C: Includes journals from social sciences, humanities, languages and Indian knowledge systems recommended by CARE members, which are qualified as per the protocol.

    Group D: Includes new journals submitted by CARE universities which are qualified as per the protocol.

    For faculties of Sciences and Engineering the merit order is Group A and then Group B, whereas for other subjects, the merit order is Group C and Group D.

18. The training programmes supported by public and private organisations in the name of the applicant shall only be considered. In case of training programmes awarded to the Department or College, individuals cannot claim such revenues generated, unless the Vice-Chancellor / Registrar / Principal apportions the grant to individual teachers. The honorarium paid to teachers does not fall under this category.

19. The candidates who secured 50% or more score shall only be considered for recommending for the State Teacher Award.

20. The revised format of Teacher Performance Report for University Teachers, along with the weightages is appended as Annexure – I.

21. The applications shortlisted by the Scrutiny Committee of the University shall be forwarded to the APSCHE.

22. Eligibility Criteria for College Teachers:

22.1 A teacher should have put in a minimum of 10 years of service as Lecturer in Government/Private Aided/Private Unaided Degree/Postgraduate Colleges as on 1st September of that particular year in which he/she is applying for the State Award. The prescribed service of 10 years could be the aggregate regular and ratified service put in various recognised institutions/universities.

22.2 In case of teachers of Private Unaided Degree/Postgraduate Colleges applying for the State Awards, the College in which they have/are worked/working should have been recognised under section 2(f) of UGC Act and / or accredited by National Assessment and Accreditation Council. Only those teachers whose appointments are ratified by the respective universities are eligible to apply.

22.3 He/she must be engaged in active teaching work on the date of recommendation. However, the teachers who have retired during the previous 12 months or during the previous academic year may also be considered.

22.4 A teacher who is recipient of the state award earlier shall not be considered.

23. Commitment to and excellence in academic work and teaching as judged by class room teaching learning activities, coverage of course content, effectiveness of teaching and usage of ICT in teaching-learning process need to be judged.

24. Honesty, integrity, character and ability to get along with colleagues, students and others should be the spirit in judging the recommendation.

25. A 10 member Scrutiny Committee shall be constituted at the Commissionerate of Collegiate level with Commissioner of Collegiate Education as Chairman. The Chairman shall nominate other Members from among RJD's and the Principals of Government Degree Colleges/ private Degree Colleges to scrutinize the applications of college teachers. The Committee should verify the disciplinary action if any taken against the candidates or allegations/court cases/disciplinary cases, if any, pending against them and disqualify such applicants for being considered for award. A certificate from the Principal of the College stating that the recommended candidates are not having any allegations/court cases/disciplinary cases pending against them and were not given punishment by the Government / College or any other Institution where the candidate worked before joining in the present service. In case Principal of the College is an applicant the concerned RJD shall certify.

26. The applicants based on the score in the Teachers Performance Report with the evidences submitted, shall be nominated to the State Awards, strictly based on merit.

27. For awarding the score for assessment of the teacher by the Principal, the assessment done for the preceding academic year has to be considered. The award of score shall be based on factual data with verifiable evidence. The Principal is responsible for any grievance and/or complaint with respect to 1A – Assessment by the Principal, 1B – student feedback on teacher performance and 1C – Assessment based on records of the teacher performance report.

28. The Performance parameters and weightages are as follows:

Sl. No.	Performance Parameter	Weightage (%)
1	Teaching and contribution to Academics	60
2	Research and Consultancy	20
3	Extension and Community Service	20

29. The candidates who secured 50% or more score shall only be considered for recommending for the State Teacher Award.

30. The revised format of Teacher Performance Report for College Teachers, along with the weightages is appended as Annexure – II.

31. The applications shortlisted by the Scrutiny Committee for the College Teachers shall be forwarded to the APSCHE for placing it before the final Selection Committee.

32. The applications of the candidates recommended by University Level Committee will be scrutinised by a Committee consisting of subject experts under the Chairmanship of Vice-Chairman 1, APSCHE (as per G.O.Ms.No.41, Higher Education (UE) Dept., dated 05.08.2014)

33. A State-Level Committee shall consider the lists of University teachers and College teachers scrutinised by the respective Committees and recommend the names of the State Awardees to the Government (as per G.O.Ms.No.95, Education (UE) Dept., dated 13.03.1991)

34. The APSCHE shall facilitate complete financial assistance for the entire process of the State Teacher Awards including the final State Awards function.

35. The teachers selected for State Teacher Award may be felicitated by awarding a Certificate, gold coated silver medal weighing 20 grams, shawl, payment of expenditure on TA/DA and other incidental expenditure on refreshments.

36. The State Teacher Award function may be conducted only in University / College / Cultural Association Auditorium, avoiding private Convention Centers and hotel banquet halls.

37. If any candidate is recognised and awarded at a significantly high level by the Government of India or any other National and International organisation, the state level committee may recognise the extraordinary meritorious performance by adding 10% of total marks additionally.

38. The APSCHE is advised to conduct the function economically incurring minimum expenditure possible.

39. In case of only one or two candidate/s or no eligible candidate is/available in a subject group, the State Level Committee can take a decision on the matter.

9. The Commissioner of Collegiate Education, A.P., Vijayawada and the Secretary, A.P. State Council of Higher Education, Mangalagiri, Guntur District shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J.SYAMALA RAO
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Collegiate Education, A.P., Vijayawada
The Secretary, A.P. State Council of Higher Education, Mangalagiri, Guntur Dist.
The Commissioner of Technical Education, A.P., Vijayawada
The Commissioner of School Education, A.P., Vijayawada
The Chairman, A.P. State Council of Higher Education, Mangalagiri, Guntur Dist.
The Vice Chairman, A.P. State Council of Higher Education, Mangalagiri,Guntur Dist.
The Registrars of all Universities of Andhra Pradesh.

Copy to:-
P.S to Secretary to C.M.
The O.S.D to Minister (Education)
The P.S. to Principal Secretary to Government, Higher Education Dept.
The P.S. to Spl.Chief Secretary to Government, School Education Dept.
SF/SCs.(Computer No.1492111)

//FORWARDED :: BY ORDER//

SECTION OFFICER